

4 Steps to Cyber Security

Do your part to help protect our company from a cyber attack. Keep the following four tips in mind at all times:

- 1. If you have doubts, don't click! Don't click on links that you don't know are 100% safe.**
- 2. Think twice before installing anything on company computers. Don't install anything without receiving prior go-ahead from a manager or member of the IT team.**
- 3. Privacy is key. Never give out company or personal information if you don't know who you are working with.**
- 4. Speak up. Never be afraid to ask for help if you feel you are in a malware, phishing or hacking situation.**

